

SOLO SHOW GALLERY APPLICATION PACKET

WATER STREET STUDIOS

Batavia Artists Association at Water Street Studios is a 501(c)3 not-for-profit organization devoted to expanding art in Batavia and the surrounding communities. By converting an historic limestone building in downtown Batavia we have created an amazing 16,000 sq ft arts center featuring 26 artist studios, three classrooms and a premier gallery for showcasing fine art.

GALLERY SUMMARY

- Water Street Studios is soliciting artists who are interested in having a solo/private group show in our second floor gallery.
- All forms of art are acceptable: (i.e. paintings, sculptures, drawings, photographs, fiber).
- Solo exhibitions run for up to a month depending on desired length, and are open during gallery hours and special events.
- There is a nonrefundable submission application fee of \$100 per week (10% discount for Members and Residents).

| Show Length | Fee | Member/Resident One Time Discount |
|------------------------------------|----------|-----------------------------------|
| 1 Week | \$100.00 | \$90.00 |
| 2 Weeks | \$200.00 | \$180.00 |
| 3 Weeks | \$300.00 | \$270.00 |
| 1 Month | \$400.00 | \$360.00 |
| Refundable Security Deposit | \$100.00 | \$100.00 |

HOW TO APPLY

Artists interested in submitting artwork for a solo show must submit a completed Solo Show Application Packet. Solo Show Application Packet includes the following:

1. A completed Solo Show Application Form (see page 3). Please provide your website information, titles, prices for the artwork and description of medium used. This information will be used for our social networking accounts, website and monthly email blasts.
2. Images of your proposed artwork. Please label images with their respective names. Applications without images of work will **NOT** be considered. Three dimensional artworks such as sculpture must include images showing at least 3 viewpoints of the artwork. Digital images must be provided on a CD. Images emailed will not be considered. All images should be Jpeg files and labeled with the name that the piece it represents.
3. Nonrefundable Application Fee of \$100 per week. Artist Members receive a one-time 10% discount per year on their application. Fully refundable \$100.00 security deposit due in addition to application fee.
 (Paying by check – please make out to Batavia Artists Association nfp, Inc. and mail to 160 S. Water Street, Batavia, IL).
4. Artists may also submit their résumé, artist statement, or additional narrative on a separate sheet of paper that describes the artwork submitted. (*Optional but recommended*).

SHOW RULES

- Water Street will help promote opening reception for any Solo Exhibit in the second floor gallery via social networking accounts, website and monthly email blasts.
- The exhibit will be open during gallery hours and special events. Gallery hours: Fri 6-10pm, Sat 10-6pm, Sun 12-4pm.
- Artists will be given one day before and after to set up and take down their work. Times are scheduled by appointment.
- The Gallery Director must approve any special requirements for hanging or displaying artwork beforehand.
- Basic supplies for hanging and or display can be provided for the artist depending on availability. Please contact Gallery Director ahead of time to make any special arrangements.
- Commission – All sales are 100% to the artists and must be handled by the artist. Those interested in purchasing will be instructed to contact artist. (A notice with artist contact information will be displayed for the exhibit).
- Sales through the gallery are subject to a 60 (artist)/40 (WSS) commission structure. Artist will then receive a check for any sales at the end of the show. Artist may decline this offer entirely.
 - Artist agreeing to gallery handled sales if applicable please sign here: _____.
- There is a \$100 refundable security deposit, which will be refunded upon returning the gallery to its original condition. Payment for show is required in order to reserve the dates for exhibit.

SELECTION ELIGIBILITY & CRITERIA

ELIGIBILITY

The Water Street Studios art awareness program is open to all visual artists who meet the following criteria:

- ❖ Artists working in any media.
- ❖ Art students studying at the college level

Criteria to be used in the selection of artwork by the Water Street Studio Gallery Committee shall include, but not be limited to, the following:

- ❖ **Media**: All forms of media may be considered.
- ❖ **Artistic Quality**: Works of art must be unique and shall include excellence in craftsmanship, originality in conception, and integrity of materials.
- ❖ **Subject Matter**: While Water Street Studios looks forward to displaying a variety of media and subject matter, the artwork must be appropriate for a public setting and for viewing by all age groups. Artwork that would be considered offensive or disturbing to the general public i.e. work depicting sex or violence may not be selected for display.
- ❖ **Delivery**: All selected artwork must be delivered to the gallery “ready-to-hang” for immediate display. Any pieces that arrive needing framing or additional assembly will not be considered for display and will be returned to the artist. Matching framed paintings are preferred, but not require.
- ❖ **Permanence**: All artwork, whether permanent or temporary shall exhibit structural and surface soundness, and be resistant to theft, vandalism, unintentional weathering, and excessive maintenance or repair costs.
- ❖ **Public Safety**: All works of art shall be evaluated to ensure their compliance with public safety requirements.
- ❖ **Context**: Consideration shall be given to the architectural, historical, geographical, and social/cultural context of the site where the artwork is to be displayed. Works of art must be compatible in scale, materials, form and content with their surrounding.

Mail APPLICATIONS TO:

Steven Lockwood, *Gallery Director*
160 S. Water St. Batavia, IL 60510
Questions: sparktosparks@yahoo.com

WATER STREET STUDIOS: SOLO SHOW GALLERY APPLICATION

Name: _____

Address: _____ City & Zip: _____

Phone number: _____ Email: _____

Web site: _____

➤WSS Renting Artist :

➤WSS Artists Member:

➤Non Renting Artist :

Please check the box from the list below that best describes the work you are submitting for consideration.

| | | | |
|--------------------------------------|---|------------------------------------|---|
| <input type="checkbox"/> Clay | <input type="checkbox"/> Drawing / Illustration | <input type="checkbox"/> Fiber | <input type="checkbox"/> Glass |
| <input type="checkbox"/> Wood Cut | <input type="checkbox"/> Mixed-Media | <input type="checkbox"/> Mosaic | <input type="checkbox"/> Painting / Water Color |
| <input type="checkbox"/> Photography | <input type="checkbox"/> Print Making | <input type="checkbox"/> Sculpture | <input type="checkbox"/> Jewelry * |

**If your works are smaller pieces in larger quantities, i.e. jewelry and other hand made functional arts, please attach your own Artwork Description with item name and pricing, since we only allow for four pieces on the application. We need a detailed inventory from you so we can catalog it into our system accordingly.*

**Please mail your nonrefundable Application Fee to address below. Artist Members receive a one time 10% discount per year.
(If paying by check, please make out to Batavia Artists Association nfp, Inc.)**

Labeled Images must be provided on a CD and must be of the work you are submitting.

Please fill out the information about your artwork below.

| | | | |
|-------------------|-------------------|-------------------|-------------------|
| Title: _____ | Title: _____ | Title: _____ | Title: _____ |
| Price: _____ | Price: _____ | Price: _____ | Price: _____ |
| Medium: _____ | Medium: _____ | Medium: _____ | Medium: _____ |
| Dimensions: _____ | Dimensions: _____ | Dimensions: _____ | Dimensions: _____ |
| Title: _____ | Title: _____ | Title: _____ | Title: _____ |
| Price: _____ | Price: _____ | Price: _____ | Price: _____ |
| Medium: _____ | Medium: _____ | Medium: _____ | Medium: _____ |
| Dimensions: _____ | Dimensions: _____ | Dimensions: _____ | Dimensions: _____ |

Dates of show: _____

Does the display of your artwork require any special anchoring, platform, lighting or protection?

Artist's Acknowledgement:

I am the owner of all rights to the above described work of art. In consideration of the Water Street Studio's willingness to permit my work to be displayed as part of its art program, I will agree to sign this display agreement and liability waiver if my artwork is chosen for display. I further understand that my artwork cannot be taken from or sold outside of the display premises during public exhibitions and a description and/or photograph of my artwork may be shown or published in Water Street Studio's newsletter along with other art program promotional items such as press releases or websites. I will be responsible for installing and removing my artwork on the dates specified in the display agreement as well as maintaining the artwork during the display period. I also understand that it is my decision whether or not to insure my artwork. I also acknowledge that I must be an artist in good standing within the parameters of the BAA Code of Conduct and Behavioral Guidelines, and that Water Street Studios, at its sole discretion, has the right to reject any artwork submitted.

Artist Signature: _____ **Date:** _____

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INSURANCE WAIVER

I _____, understand and agree that Water Street Studios agrees to exercise ordinary care for works exhibited at the Water Street Gallery. The undersigned agrees to indemnify and hold harmless said Association from any and all claims arising out of the use of the Water Street Gallery. I hereby release and forever discharge Water Street Gallery, directors, employees and volunteers from any responsibility, personal liability, claims, loss or damage what so ever arising out of the use of Water Street Gallery.

I acknowledge that a representative from the Water Street Studios has informed me that the Gallery is responsible to exercise reasonable care of pieces in the Water Street Gallery. For this reason it was recommended that I carry insurance for my art work involved in the exhibition. My signature below indicates that I acknowledge said recommendation and have chosen to waive that option.

Initials: _____

FINE ART LIABILITY WAIVER

I understand that reasonable care precaution will be taken in the handling and exhibition of art works submitted by me to the Water Street Gallery, and I do hereby hold harmless, and indemnity the Water Street Gallery, its directors, employees and volunteers, from any claim or damage that might arise from loss or damage to the works of art submitted by me for the exhibition from any cause whatsoever.

Initials: _____

ART WORK DROP OFF & PICK UP

If artwork can not be dropped off at the designated drop off day and time, Artists wave their privilege to show their work in the show.

Art work must be picked up on the date specified on page 1 of application. Artists whose work that is not picked a week after the designated pick up day will be charged a \$5 daily storage fee. If art work is not picked up within a month of the designated pick up day, artists wave all rights and ownership to such work and such work becomes the property of Water Street Studios.

Initials: _____

CODE OF CONDUCT (For Water Street Studios Artists Only)

I also acknowledge abiding by the Rules and Regulations as well as the Code of Conduct associated with Water Street Studios. Failure to abide by said policies set forth by Water Street Studios may result in the removal of my pieces, or me, from the gallery.

Initials: _____

I agree to all the terms and conditions above.

Signature _____ Date _____