



Batavia Artists Association
at Water Street Studios
160 S. Water St.
Batavia, IL 60510
630.761.9977
waterstreetstudios.com

Education Intern position:

Water Street Studios is a 501(c)3 not-for profit art center in Batavia whose mission is to bring fine art and arts education to the Fox Valley. The 16,000 sq ft arts center features over 30 working artists studios, two galleries and three classrooms. This is a nonpaying position offering great experiences and resume building.

Description

- Gain knowledge about WSS and its programs in order to serve the community
- Attend Education Committee meetings
- Be willing to go out in the community to promote WSS.
- Generally, work with all the WSS Committees with the intent to understand their operations and work toward creating partnerships with other WSS staff and Directors
- When needed, work with volunteers on education initiatives and attend special events
- Work on special projects as requested by Director of Education such as art supply sponsorship, birthday party programming, etc
- Assists in classroom setting as a helper during classes
- Organizes files and paperwork as well as the School or Art closet and classroom facilities
- Other tasks as assigned by the Director of Education.

Requirements:

Looking for a highly organized individual who has an interest in the Arts, who is creative, offers good judgment, has excellent customer service skills.

A candidate who is willing to problem solve, has great written and verbal communication skills, and has good computer skills.

Experience in Arts Education is preferred but not required.

How to Apply

Please submit a resume with a brief cover letter about yourself to: Kari Kraus, Director of Education, education@waterstreetstudios.com